

MINUTES OF MEETING OF THE BOARD OF PUBLIC WORKS, DECEMBER 16, 1957.

The Board of Public Works met in the office of the Governor, Mathieson Building, Baltimore, Maryland, on Monday, December 16, 1957.

There were present:

Theodore R. McKeldin, Governor
Hooper S. Miles, Treasurer.

Also attending the meeting were:

Mr. James G. Rennie, Director, Department of Budget and Procurement.
Mr. James J. O'Donnell, Director, Department of Public Improvements.
Mr. Russell McCain.

MINUTES:

The Board approved the minutes of the meetings which were held on November 4, 1957, and on November 12, 1957, copies of which had been forwarded to the individual members of the Board.

CONSTRUCTION:

The Board was advised by Mr. Rennie and Mr. O'Donnell that in all of the items submitted and recommended to the Board where payment is to be made from the proceeds of the following bond issues:

General Construction Loan of 1953
General Construction Loan of 1954
General Construction Loan of 1955

General Construction Loan of 1956,
and
General Construction Loan of 1957,

that full regard was had to the provisions of Section 7 of each of the following laws pertaining to the above construction loans:

Chapter 780 of the Acts of 1953, and as amended in 1954
Chapter 45 of the Acts of 1954
Chapter 266 of the Acts of 1955, and as amended in 1956 and 1957
Chapter 98 of the Acts of 1956, and as amended in 1957, and
Chapter 532 of the Acts of 1957,

said Section 7 reading as follows:

"And Be It Further Enacted, That no department, board, commission, agency or institution specified or named in this Act shall begin any work with funds secured pursuant to the provisions of this Act unless satisfactory assurances are made to the Board of Public Works that the work described in the individual items in this Act can be completed with the funds specified for each such item respectively."

ANNOTATED CODE:

- 1- The Board confirmed the approval given prior to today's meeting for the supplying of one set of the current Annotated Code of Maryland to Judge Horney, to be used in connection with his duties as a member of the Court of Appeals, succeeding Judge Collins.
- 2- The Board was unable to approve request of the University of Maryland-School of Law for five sets of the new Annotated Code of Maryland, due to the limited supply of this publication.
- 3- The Board was unable to approve a set of the new Annotated Code of Maryland for the Maryland Law Review-School of Law-University of Maryland, due to the limited supply of this publication.
- 4- The Secretary brought to the attention of the Board the list submitted by Mr. Nelson J. Molter, Director of the Maryland State Library, for the distribution of the 1957 Edition of the Annotated Code of Maryland, under date of November 18, 1957.

The Board approved the list submitted, with the exception of five copies for the University of Maryland-Law School and one copy of the Code for the University of Maryland-Law Review; and requested that the name of the Governor be added to the list, thereby bringing the total to be distributed to 291.

BARRETT SCHOOL FOR GIRLS:

- 1- The Secretary brought to the attention of the Board a letter received from Barrett School for Girls, dated November 26, 1957, referring to the request of that institution earlier in the year for permission to write-off Accounts Receivable totaling \$35.00 from the Student Fund Ledger -- this request having been approved by the Board at its July 1957 meeting.

Since that time, it has been found that the request had been made in error and the accounts could not be written-off.

After a review of the matter, the Board authorized the State Comptroller to reimburse the school in the amount of \$35.00 in order to bring the cash balance to the full amount that the Detail Ledgers total.

- 2- Upon the recommendation of Mr. Rennie, the Board approved request of Barrett School for Girls for permission to close 64 trainees' personal funds accounts, as per the list furnished the Department of Budget and Procurement under date of November 12th, 1957, aggregating \$48.49, with this amount to be reverted to the State Treasury. It was stated that these accounts are those of trainees who were at the school for a period during the years from 1950 to 1956, inclusive.

BOARD OF CONTROL FOR SOUTHERN REGIONAL EDUCATION:

The Board approved request of the University of Maryland for authority to make payment for the following invoices received from the Board of Control for Southern Regional Education:-

October 16, 1957	Tuskegee	\$3,000.00
September 19, 1957	Meharry Medical	9,000.00
September 19, 1957	Meharry Dental	3,000.00
October 1, 1957	U. of Georgia- Veterinary Med.	30,000.00 .

Funds for this purpose are available in the budget of the University of Maryland.

BOARD OF PUBLIC WORKS:

- 1- The Secretary brought to the attention of the Board a letter received by the State Comptroller, dated December 4, 1957, from Mr. Walter H. Shealy, Secretary-Treasurer of the Maryland Commission for the Centennial Commemoration of the Civil War in Maryland, relative to the appropriation made by the 1957 Legislature for this Commission and Joint Bill #21.

As the funds for these expense are included in the budget for the Board of Public Works, it was the feeling of the Board that all bills of the Commission should be forwarded to the Board of Public Works for payment out of the proper appropriation and that the State Comptroller's Office should advise Dr. Shealy of the procedure to be followed.

- 2- The Secretary advised the Board of the following expenditures which had been made from special Programs within the budget of the Board of Public Works:-

Program 06 - Refunds -- Fred A. Hart Co., Inc., for duplicate registration with the State Insurance Department.	4.75
Program 56 - U.S.S. Constellation -- Tongue, Brooks & Co., for insurance	281.50
The Hercules Co., for repair work	6,802.71 .

BOYS' VILLAGE OF MARYLAND:

- 1- The Board approved construction item 1 of the agenda of the Department of Budget and Procurement, covering the following expenditures by Boys' Village of Maryland:

General Construction Loan of 1953-Item 82	List 43	\$1,326.91
	List 49	213.84
Item 84	List 43	1,035.01
	List 49	213.84
Item 88	List 49	103.64
	List 43	105.60
General Construction Loan of 1955-Item 78	List 42	8,447.65
	List 50	3,036.65 .

(cont.)

(Boys' Village of Maryland)

2-

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts by Boys' Village of Maryland, with payment to be made from the funds indicated:

Budget Program 1-11.01.03.57 -

John H. Hampshire, Inc., for linoleum in Hospital Area. (31-A) \$1,173.00

General Construction Loan of 1956-Item 75 --

Arthur P. Shamer, for Change Order 1 to contract approved Oct. 14, 1957. Elevated Water Tank. Fee-James Posey & Associates. (31-B) 263.00

General Construction Loan of 1957-Item 82 --

Bateman Photo Print and Blueprint Co., for prints in connection with Site Improvements, Roads, etc. (31-C) 28.00 .

COUNTY JAIL IMPROVEMENTS PROGRAM:

The Board approved the following items on the agenda of the Department of Public Improvements relative to the County Jail Improvements Program:

12-A - "Reference is made to Item 33-B of this Department's Agenda of August 8, 1955, in which allocation of \$125,000 from Item 6-General Construction Loan of 1955 was approved for Prince George's County Jail Improvements Program, this amount being the State's share of 25% of construction cost. Application for payment has now been received, indicating total cost of the work at \$385,842.00. The State's share being \$96,460.50. This leaves a balance of \$28,539.50 which should be reverted to unallocated balance in Item 6-General Construction Loan of 1955."

12-B - "Reference is made to Item 17 of this Department's Agenda of April 9, 1956, allocating the sum of \$133,000 for Baltimore County's Jail Improvements Program, being the State's share of 25% of construction cost. The allocation was made as shown below:

\$48,376.43 from Item 3-General Construction Loan of 1953
84,623.57 from Item 1-General Construction Loan of 1956.

"Payment has been made to the extent of \$132,755.09, leaving a balance of \$244.91, which should be reverted to the unallocated balance in Item 1-General Construction Loan of 1956."

CROWNSVILLE STATE HOSPITAL:

1- The Board approved construction item 2 of the agenda of the Department of Budget and Procurement, covering the following expenditures by Crownsville State Hospital:

General Construction Loan of 1951-Item 92 List 15 \$ 850.00 .

2- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts by Crownsville State Hospital, with payment to be made from the funds indicated:

Budget Program 10.03.03.03-08 -

Arbutus Contracting Co., for replacement of window sills, etc. in "A" Building. (item 7) \$2,074.00

General Construction Loan of 1951-Item 88 --

State Roads Commission, credit against authorization of May 14, 1956, for maintenance work. (36-D) 205.48

General Construction Loan of 1954-Item 48 --

General Electric Co., for work in connection with moving existing X-ray equipment to new building, and also supervision of same. 688.00 max.
Lacchi Construction Co., for Change Order 11 to contract approved June 11, 1956. Medical & Surgical Bldg. Fee-Gaudreau and Gaudreau. (item 36-E) 793.00

(cont.)

(Crownsville State Hospital)

2-

General Construction Loan of 1955-Item 57 --

Emjay Engineering & Construction Co., Inc., for Change Order
#4 to contract approved May 28, 1957. Fee-Wheeler, Bonn and
Shockley. Central Kitchen Addition. (36-A)

\$280.00

General Construction Loan of 1957-Item 61 --

Reliable Contracting Co., Inc., for parking area, roads, side-
walks, etc. Fee-Van Reuth and Weidner, Inc. (36-C)

44,800.00 .

DEPARTMENT OF EMPLOYMENT SECURITY:

1- The Board approved the report of the Department of Employment Security, dated by letter November 14, 1957, for the quarter ended September 30, 1957, covering the detailed taxes collected, accounts receivable, liens filed on tax claims, interest waived, accounts abated and adjusted, and accounts that were found to be uncollectible.

2- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts by the Department of Employment Security, payable from the funds indicated:

Special Administrative Fund -

Penniman & Browne, Inc., for test borings at site of proposed
new building. (item 14)

\$4,923.25

Federal Funds -

Lawrence Construction Co., Inc., for installation and moving of
partitions. (item 52)

2,710.00 .

DEPARTMENT OF FORESTS AND PARKS:

1- The Secretary brought to the attention of the Board a letter, dated December 5, 1957, from Rear Admiral H. C. Moore, Commander-U.S. Coast Guard, Fifth District, stating that it has been determined that 2.2 acres at Sandy Point, Anne Arundel County, has been excess in the needs of the U. S. Coast Guard, and the U. S. Government therefor tenders this tract as a donation to the State. The Secretary also submitted a letter from the Department of Forests and Parks stating that it is desired that this tract be accepted and made a part of the Sandy Point State Park.

The Board approved acceptance of this donation by the United States of America, and requested the Secretary to take care of the necessary details.

2-The Board confirmed the approval previously given by the individual members for the execution of a deed for 0.44 acres along the Hammonds Ferry Road, Anne Arundel County, from the Department of Forests and Parks to the State Roads Commission. There is no money involved in this transfer of property.

3- The Secretary advised the Board of receipt of information that the adjustment for the fire loss on June 5, 1957, at Patapsco State Park has been agreed upon in the amount of \$2,602.58.

4- The Secretary advised the Board of the following expenditures which had been made by the Department of Forests and Parks from the General Construction Loan of 1951-Item 26-3 (Surveyors, realtors and title work for Patapsco State Park)-

David W. Pohmer	\$ 115.50
Russell M. Herbert	1,141.40
E. F. Raphael & Associates	1,978.42
Leo William Rader	216.81
Milton J. Dance Co.	15.00
Milton J. Dance Co.	642.00
Russell M. Herbert	624.60
Vernon C. Lutz & Associates	678.50 .

5- The Secretary advised the Board of receipt of information that the condemnation proceedings against Isador Kahn and wife, owners of property near Hollofield, containing approximately 4.49 acres, have been settled out of Court and the necessary option executed. Payment for the property will be made from the General Construction Loan of 1951-Item 26-g.

(cont.)

(Dept. of Forests & Parks)

- 6- The Secretary advised the Board of receipt of information, under date of December 12, 1957, from the Department of Forests and Parks, that the State Roads Commission has made a gift of 29.615 acres of land located on the northwest side of the Baltimore-Washington Expressway southwest of Ridge Road, for inclusion as a part of the Patapsco State Park.

The Board approved the acceptance of this gift.

- 7- The Board approved the following payments which had been made by the Department of Forests and Parks from the General Construction Loan of 1951-Item 26-5:

Karl E. Pfeiffer, for recording deed from the State Roads Commission to the department, as set forth in Item 6, above.	\$ 12.50
Vernon A. Stonesifer and wife, for 10.74 acres in Howard County, for Patapsco Valley State Park.	1,200.00
Isador Kahn and wife, for 4.49 acres of land in Baltimore County, for Patapsco State Park.	750.00.

- 8- The Secretary advised the Board of the following expenditures which had been made by the Department of Forests and Parks from the General Construction Loan of 1951-Item 26-5, for Patapsco State Park:

Donald W. Powers, for deed, title work, settlement, recording, notary fee, 1957 tax refund.	\$ 59.00
Cornelius F. Sybert, Jr., for title work on Josph Fakar Property, recording, etc. Authorized 8/19/57.	31.50
Karl E. Pfeiffer, for recording deed from Guarantee Holding Company. authorized 11/4/57.	6.50
Karl E. Pfeiffer, for recording fee on Anna M. Heiner property. Authorized 8/19/57.	5.50
Cornelius F. Sybert, Jr., for title work on Harry D. Smith property. Authorized 10/14/57.	25.00.

- 9- The Secretary advised the Board of payment of \$45.00 which was made by the Department of Forests and Parks from the General Construction Loan of 1956-Item 37, for Patapsco State Park, to Cornelius F. Sybert, Jr., for title work, abstracts, deed, settlement, deed recording, etc. on the Warren Long property, which was authorized for acquisition under date of October 14, 1957.

- 10- The Board confirmed the approval previously given to the Department of Forests and Parks for the acquisition of the following properties, with payment to be made from the General Construction Loan of 1956-Item 37:- (Patapsco State Park)

John S. Antkowiak and wife, for 6.166 acres in Baltimore County.	\$1,300.00
Benjamin I. Cole and wife, for 4.819 acres in Baltimore County.	725.00
George W. Hochmuth and wife, for 136.496 acres in Baltimore County.	18,000.00
Lycester E. Cavey, Jr., and wife, and Frankie Wilson and Sons, Inc., for 10.10 acres in Anne Arundel County.	3,500.00
J. Thomas Requard, Kathryn M. Requard, and Louis T. Requard, Sr., surviving co-partners, T/A Requard and Burns Company and E. Romaine Burns, Executrix of the estate of Clayton E. Burns, a deceased co-partner, for 2.23 acres in Baltimore County.	2,500.00.

- 11- The Secretary advised the Board of the following payments made by the Department of Forests and Parks from the General Construction Loan of 1956-Item 40 (Pen Mar State Park):

John L. Swain, for appraisal of 18.12 owned by Martha Jane Bristow.	\$ 50.00
John L. Swain, for appraisal of 41.9 acres owned by Western Maryland Railway Company.	100.00
John S. Hollyday, for title work on Charles D. Speck property, authorized Oct. 14, 1957.	65.00
Donald H. Boyer, for securing various options for the Pen Mar acquisition program.	2.45.

- 12- The Secretary brought to the attention of the Board the following letter, dated December 12, 1957, received from the Department of Forests and Parks, in connection with the South Mountain Watershed Conservation Area, for which funds are available in the General Construction Loan of 1957-Item 41:--

(cont.)

(Dept. of Forests and Parks)

12-

"Under date of August 19, 1957 the Board of Public Works approved a preliminary budget for acquisition of lands under the General Construction Loan of 1957-Project 41, South Mountain Watershed Conservation Area. At that time we requested, and the Board approved, \$1,500 for expenses of options and costs of personnel securing same. It was the intention of this Department to use our own personnel to secure the options. Recently we found that we could not do this job without personnel and have employed several realtors to secure options for the State. Their fee is \$2.00 per acre for securing the options. We now need to increase the original \$1,500 to \$11,000 to cover expenses of option taking by private realtors and costs of our personnel to assist the realtors in locating landowners and tracts of land.

"It is also necessary for us to set up \$25 for social security payments under this project. Please set this up as Item 41-5.

"Under the authorization of August 19, 1957, the Board approved an item - surveying \$2,500. We now wish to secure the Board's approval to raise this item to \$3,000 to include the purchase of a duplicating machine and accessories to make duplicates of maps, deeds or other instruments needed in surveying, titling and land transactions.

"The above increases will be deducted from the \$88,500 item for land."

After consideration of the above request, the Board was agreeable to the changes suggested by the Department with the exception of the increase in the amount to be reserved for expenses of options and costs of personnel in securing same. It was felt that additional information on this item should be furnished to the Board before approval could be given for this increase.

- 13- The Secretary advised the Board of the following expenditures which had been made by the Department of Forests and Parks, from the General Construction Loan of 1957-Item 41-1, South Mountain Watershed Conservation Area:

W. Jerome Offutt, for examination of title of property of Samuel Q. Ausherman, et. ux. Authorized 8/19/57.	\$ 75.00
John S. Hollyday, for title examinations for the following properties:--	1,175.00 .
Martha P. Hutzell, approved 8/19/57	
Miles O. & Mary A. Scadden, "	
Warren G. & Margaret J. Ruffner, "	
Stanley S. & Laura V. Haines, "	
Stanley S. & Laura V. Haines	
and A. D. Hiett "	
David D. & Nava M. Dick, "	
Arthur L. & Elizabeth Haines, approved 7/8/57	
Katie E. Moser, " "	

- 14- The Board confirmed the approval previously given by the individual members to the Department of Forests and Parks, for the execution of the following options for the acquisition of properties for the South Mountain Watershed Conservation Area, for which funds are available in the General Construction Loan of 1957-Item 41:--

Alverta Easton, for 35 acres in Washington County.	\$525.00
Alvin & Mary M. Harris, for 9 acres in Washington County.	180.00
Hubert S. & Eva M. Hutzell, for 13-1/8 acres and also 14-1/2 acres in Washington County.	560.00
Clinton W. Jennings, for 10 acres in Washington County.	150.00
Albert N. & Eleanor I. Miller, for 17-1/2 acres in Washington Co.	270.00
Mary Stella Netz, for 9-3/4 acres in Washington County.	150.00
Clarence E. & Nannie M. Norris, for 10 + 10 perch in Washington Co.	200.00
Alvey C. & A. Ruth Poffenberger, for 7 + 14 perch in Washington Co.	120.00
Estate of Harmon Poffenberger, for 10 acres in Washington County.	150.00
M's. Mary S. Poffenberger, for 7 + 23 perch in Washington County.	112.50
E. R. Poffenberger and N. C. Poffenberger.	
Emons R. & Gertrude M. Reeder, for 7-1/2 acres in Washington Co.	110.00
Wilbert W. Letha V. Smith, for 24 acres in Washington Co.	367.50
Leon C. & Josephine M. Spielman, for 36-1/2 and 5 acres in Washington County.	830.00
Elmer R. & Martha E. Violet, for 7-1/2 acres in Washington Co.	125.00

(cont.)

(Dept. of Forests & Parks)

14-

Elmer R. & Martha E. Violet, for 7 1/2 acres in Washington County.	\$ 125.00
Harlan V. & Edith R. Violet, for 5 acres in Washington County.	85.00
Harlan V. & Edith R. Violet, for 5 acres in Washington County.	80.00
G. Dewey & Zillah E. Beachley, for 110 acres.	2,000.00
Toncala M. & Olive G. Blickenstaff, for 13 acres.	270.00
Arthur E. & Elva M. Fauble, for 60 acres.	1,000.00
Guy L. & Gladys V. Smith, for 13 acres.	225.00
Harold F. & Gloria E. Houser, for 28 acres 72 perch.	575.00
Claude J. Itnyre, for 16 acres. to 6 acres.	140.00
John H. Spangler, for 14-1/2 acres; 11-1/4 acres 33 perch; and 23 acres 32 perch.	960.00 .

- 15- The Secretary brought to the attention of the Board the following memorandum from the State Comptroller's Office, dated, December 16, 1957, relative to "Smallwood Retreat":--

"Item 11 of the Department of Public Improvements' agenda for the meeting of the Board of Public Works of December 16, 1957, provides for the acquisition of land as one item and the construction work, purchase of furnishings, equipment and buildings at the Smallwood Retreat in Item 44, Department of Forests and Parks, General Construction Loan of 1957.

"Item 6 of the department of Public Improvements' agenda of September 16, 1957, provides \$20,000.00 for construction purposes. We have now reached the point where there are not enough funds available in connection with the acquisition of this property. It is suggested that a portion of the \$20,000.00 provided for the construction be transferred for the portion allocated for the acquisition of property."

After due consideration, the Board authorized the transfer of \$10,000.00 from the \$20,000 allocated on September 16, 1957, for construction, purchase of furnishings, equipment and buildings at Smallwood Retreat, back to the unallocated balance in Item 44 of the General Construction Loan of 1957. In the future, allotments are to be requested as required in connection with the construction work, purchase of furnishings, equipment and buildings.

- 16- The Board approved the payment of \$660.00 from the General Construction Loan of 1957-Item 44 (unallocated balance) to Smallwood Foundation, Inc., to reimburse that organization for brokers commission paid to John H. Taylor in connection with the acquisition of the Alden, Staiger and Milstead properties for Smallwood State Park. (Submitted by Mr. McCusker and Mr. O'Donnell.)
- 17- The Board approved construction item 3 of the agenda of the Department of Budget and Procurement, covering the following expenditures by the Department of Forests and Parks:

General Construction Loan of 1951-Item 26	List 104	\$ 104.75
	List 105	100.00
	List 115	57.30
	List 135	1.10
General Construction Loan of 1954 - Item 32	List 114	1,196.30
General Construction Loan of 1955 - Item 20	List 117	557.23
Item 21	List 117	656.60
Item 41	List 112	15.55
	List 133	408.86
	List 134	58.58
General Construction Loan of 1956 - Item 24	List 113	2.50
Item 31	List 116	1,151.33
	List 138	46.77
	List 139	5.55
Item 32	List 116	79.58
	List 138	113.47
Item 38	List 138	67.92
	List 140	36.85 .

- 18- Upon the recommendation of the Department of Public Improvements, agenda item 49, the Board approved the reversion of the following items, appropriated to the Department of Forests and Parks, to the Annuity Bond Fund:--

(cont.)

(Dept. of Forests & Parks)

18-

General Construction Loan of 1953 - Item 6	\$ 45.13
General Construction Loan of 1953 - Item 21	.15
General Construction Loan of 1953 - Item 23	18.51
General Construction Loan of 1956 - Item 36	16.87

19- The Board approved Item 45-B of the agenda of the Department of Public Improvements, relative to the Department of Forests and Parks, as follows:

"Reference is made to Item 25-K of this Department's Agenda of July 8, 1957, wherein approval was granted for award of contract in an amount not to exceed \$918.50 to Alex J. Schute for Reroofing the Recreation Building at New Germany Recreation Area, with funds available in 1957 Budget 09.04.00.05-08. This amount was reported in error, and it is requested that it be corrected to a firm price of \$918.58, from the same fund source. This correction has no effect on the fact that Schute was the low bidder inasmuch as the second low bid was \$1,076.80."

20- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts by the Department of Forests and Parks, with payment to be made from the funds indicated:

Thurman H. Short, for rental of equipment in connection with work at Elk Neck State Park. (item 45-L) \$1,780.00

\$1,080.00	Item 27-General Construction Loan of 1957
150.00	Item 31-General Construction Loan of 1956
550.00	Item 24-General Construction Loan of 1955.

Budget Program 09.04.00.05-08 --

Alex J. Schute, for Change Order 1 to contract for re-roofing at New Germany Recreation Area, approved July 8, 1957. (45-C) 337.20

General Construction Loan of 1954-Item 18 --

David A. Rainer, for cancellation of balance of contract approved Aug. 6, 1957, for work at Dan's Mountain State Park. (45-E) 3,610.50 +

Glenn Clark, for contract to complete work unfinished on the above Rainer contract. Dan's Mountain State Park. (45-E) 3,610.50

General Construction Loan of 1955 -

Item #27 - Eastern Well Drilling Co., for Change Order 1 to contract approved May 28, 1957. Pump at Marriottsville Recreation Area-Patapsco State Park. (45-A) 129.22

Item #35 - Simpson Electrical Co., for work on Sewage Ejector No. 3 at Sandy Point State Park. (45-K) 688.60

Item #37 - Fort Tonoloway State Park employment of technical assistance, etc. approved Sept. 13, 1955, not required. (45-I) 1,000.00 +

C. William Hetzer, Inc., for Change Order 3 to contract approved May 28, 1957. Road construction at Fort Tonoloway State Park. (45-J) 1,000.00 max.

General Construction Loan of 1956 -

Item 31 - McDaniel Sand and Gravel Co., for equipment rental for work at Elk Neck State Park. (45-M) 40.00

Cecil Electric Co., for invoices of \$17.70 and \$11.80 for work at Elk Neck State Park. (45-N) 29.50

Item 44 - Del Signore Lumber Co., for rental of equipment at Deep Creek Lake State Park. (45-G) 2,500.00 max.

Vetter Bros., Inc., for rental of equipment at Deep Creek Lake State Park. (45-G) 500.00 max.

Social Security for contractual employees at Deep Creek Lake State Park. (45-H) 112.50

General Construction Loan of 1957 -

Item 46 - Social Security in connection with work at "Old Stone Arch Bridge". (45-F) 75.00

For Work, Personnel, Materials, etc. in connection with work at "Old Stone Arch Bridge". (45-F) 4,925.00 .

DEPARTMENT OF GAME AND INLAND FISH:

- 1- The Board approved payment of \$230.30 to Jones & Jones, attorneys, for services in connection with the acquisition by the Department of Game and Inland Fish of the Virginia C. Dize, et al property, which was authorized on August 8, 1955. This invoice was submitted by the Secretary, and the department has its own funds available for this payment.
- 2- Upon the recommendation of the Department of Public Improvements, agenda item 46, the Board approved retention of T. F. Comber for preparation of plans and specifications in connection with the dam and dyke at Wye Mills, which contract was approved September 16, 1957. The fee is to be on a 5% basis.

The Board also approved payment of \$4,180.49 to T. F. Comber for such services, from Federal Program 5, Budget 09.03.00.05-08. (item 46)

DEPARTMENT OF MARYLAND STATE POLICE:

- 1- The Board approved the recommendation of the Department of Public Improvements in agenda item 51-A, as follows:

"In Item 36 of this Department's Agenda of November 4, 1957, a commentary was submitted concerning the proposed deeding of certain property in front of the State Police Barracks at Frederick to the State Roads Commission to permit construction of a new section of the dual highway immediately in front of the Frederick Barracks. In line with the Board of Public Works discussion on this matter, a conference was arranged with representatives of the State Police, State Roads Commission, and the Department of Public Improvements. As a result of the conference, State Roads Commission has indicated a willingness to make a slight adjustment in the right-of-way limitations and thereby has been given concurrence of Colonel Munshower, Superintendent of the State Police, for deeding over the necessary property and right-of-way. Based on the concurrence of the Superintendent of the State Police, and on the dictates of road construction policy necessitating the allocation of property, it is recommended that approval now be given to turning over necessary property to the State Roads Commission for construction of the road in accordance with the modifications discussed at the joint conference mentioned above."

- 2- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts by the Department of Maryland State Police, with payment to be made from the funds indicated:

The John I. Vandegrift Co., for drainage work at LaVale Barracks(51-F) \$ 990.00
 \$763.16 Item 22-General Construction Loan of 1956
 226.84 Budget Program 3-07.05.00.03-14.

Budget Program -

3-07.05.00.01-08 - Henry Albert, Jr. & Co., Inc., for Change Order 1 to contract approved Oct. 14, 1957. Steam Line repairs at Pikesville. (51-D)	\$ 179.00
3-07.05.00.03-08 - Stanley K. Baker, for replacement of Amp service at Salisbury Barracks. (51-E)	466.25
Henry Albert, Jr. & Co., Inc., for repairs to oil burner at Pikesville. (51-G)	14.33
White's Plumbing and Heating, for repairs to furnace at Conowingo Barracks. (51-B)	46.94

General Construction Loan of 1957-Item 13 --

Harry F. Benson, for topographic and boundary survey of property for site for Barracks at North East. (51-C)	120.00 .
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DEPARTMENT OF PUBLIC IMPROVEMENTS:

The Secretary brought to the attention of the Board the Monthly Progress Report of the Field Division of the Department of Public Improvements, for the month ended November 30, 1957. Copies of this report had been forwarded to the members of the Board prior to the meeting.

DEPARTMENT OF RESEARCH AND EDUCATION:

1- The Board approved request of the Department of Research and Education for permission to issue invitations for bids on the destruction and removal of a small house on the land recently purchased by that department, at Solomons, Maryland, under approval of the Board of Public Works on April 8, 1957. A new building is to be erected on this property, with payment to be made from the General Construction Loan of 1951-Item 35.

2- The Board approved Item 48 of the agenda of the Department of Public Improvements, relative to the Department of Research and Education, as follows:

"Item 45-General Construction Loan of 1955 was for Ten Weather Service Units in the amount of \$1,000.00. As the purchase of these units was not made before the deadline for obligation, this money should be reverted to the Bond Annuity Fund, and the purpose of the present write-up is to recommend such reversion."

See end of these Minutes relative to this item.

DEPARTMENT OF TIDEWATER FISHERIES:

Upon the recommendation of the Department of Public Improvements, the Board approved the award of contract by the Department of Tidewater Fisheries to Cox Construction Company, in the amount of \$448.00, for placement of four piles at Deal Island Harbor. Payment is to be made from Budget Program 09.02.00.02-08. (agenda item 47)

EASTERN SHORE STATE HOSPITAL:

1- Upon the recommendation of the Department of Public Improvements, the Board approved award of contract by the Eastern Shore State Hospital to A. P. Isakson, Inc., in the amount of \$6,348.00, for Sanitary Sewage Improvements. Fee is applicable to Whitman, Requardt & Associates. Payment is to be made from the General Construction Loan of 1957-Item 66. (agenda item 38)

2- Upon the recommendation of the Department of Public Improvements, agenda item 49, the Board approved the transfer of the following funds of the Eastern Shore State Hospital to the Annuity Bond Fund:

General Construction Loan of 1955-Item 62 \$ 21.98 .

GENERAL EMERGENCY FUND:

Upon the recommendation of the Department of Budget and Procurement, the Board approved the following allotments from the General Emergency Fund:

Court of Appeals of Maryland - \$2,035, to reimburse Judge Prescott for furnishings and
\$ 500, to cover furnishing for Judge Horney, in their
local offices.

Employees' Retirement System - \$300.00, to pay cost of medical examination of employee who has filed application for accidental disability.

Teachers' Retirement System - \$1,400.00, to pay additional clerical help necessitated by the extended absence of two employees because of illness.

Executive Department - \$7,000.00, to provide for office expenses of Governor's Committee to Keep Maryland Beautiful for the remainder of the current fiscal year.

INSTITUTION FOR CRIMINALLY INSANE:

1- The Board approved construction item 6 of the agenda of the Department of Budget and Procurement, covering the following expenditures for the Institution for the criminally Insane:

General Construction Loan of 1953-Item 1 List 29 \$1,155.34 .

2- The Board approved the following items of the agenda of the Department of Public Improvements, relating to the Institution for the Criminally Insane:

34-E - "Approval is requested for execution with Baltimore County of confirmatory deed and agreement, granting six parcels for a ten-foot right-of-way for the purpose of constructing and maintaining a sanitary sewer through Rosewood State Training School property at Rosewood. The original agreement and deed were approved December 31, 1956, by the Board of Public Works but after the documents were received, it was

(cont)

(Inst. for Criminally Insane)

2-

"found that an incorrect poat had been filed, thereby necessitating present confirmatory deed and agreement."

34-F - "Approval is requested for execution of deed and agreement between Baltimore County and Department of Mental Hygiene, granting a ten-foot right-of-way through the former State Game Farm at Gwynnbrook, Maryland, for the purpose of constructing and maintaining a sanitary sewer."

- 3- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the Institution for the Criminally Insane, with payment to be made from the General Construction Loan of 1953-Item #1:--

Appointment of Harry D. Williar, Jr., for plans and specifications for Drainage of Building Area. Type "A" fee.	- - -
John K. Ruff, Inc., for Change Order 6 to contract approved Feb. 11, 1957. Construction of new Institution. Fee-Hopkins & Pfeiffer. Credit. (34-B)	\$ 250.00 +
Thomas A. Ward, Superintendent of Construction, for salary for the period Dec. 25, 1957 through June 24, 1958. (34-C)	3,168.10
Social Security on above salary. (34-C)	71.28

Also, for the following contracts payable from the General Construction Loan of 1955-Item 54:

Henry S. Regester, Field Engineer I, for salary from Dec. 25, 1957 through April 1, 1958. (34-D)	\$1,344.00
Social Security on above. (34-D)	30.24 .

LEASES:

Upon the recommendation of the Department of Budget and Procurement, the Board approved execution of the following leases for the State Agencies indicated:

State Athletic Commission - new lease with Lexington Market Authority, as Lessor, covering 516 sq. ft. of space at the southeast corner of the mezzanine of the Lexington Market Building, Baltimore, for a term of two years from January 1, 1958, with cancellation privilege after June 30, 1959, on 90 days' written notice, at an annual rental of \$1,200. The lease for 19 East Lexington Street, Baltimore, which expires December 31, 1957, will not be renewed. Special Form of Lease.

Comptroller of the Treasury - continued occupancy, as of Feb. 1, 1958, on a monthly basis of the space at College Avenue and Balden Street, Annapolis, at the same annual rental of \$2,400.00, until such time as the office is moved into the new State Office Building.

State Department of Education-Division of Vocational Rehabilitation - new lease with the Mayor and Common Council of the City of Westminster, as Lessor, covering Room 12 of the City Hall, Westminster, Maryland, for a term of one year from November 1, 1957, at an annual rental of \$360.00.

State Department of Public Welfare - extension of present lease with Henry Crosser, as Lessor, covering storage space at 116 West Main Street, Lonaconing, Maryland, for an additional period of two months from December 1, 1957, at the same monthly rental of \$30.00.

State Roads Commission - automatic renewal of lease for space occupied on the second floor of the U. S. Post Office, Reisterstown, Maryland, for one year from February 1, 1958, at the same annual rental of \$2,800.00.

State Roads Commission - renewal lease with Maryland Home Title Company, as Lessor, for space in the Maryland Home Title Company Building, Upper Marlboro, Maryland, for a term of one year from January 1, 1958, at an annual rental of \$1,200.00.

Department of Correction - renewal lease with Realty Appraisers, Inc., as Lessor, for offices on the 14th floor of the Standard Oil Building, Baltimore, for a term of two years from February 1, 1958, at an annual rental of \$7,312.50. Cancellation clause of 90 days' written notice to Lessor after February 1, 1959, included; also provision for air conditioning.

(cont.)

(Leases)

The Board also approved execution of the following leases by the State Roads Commission, all effective for a term of one month, and then to continue on a monthly basis:

Lessee	Location	Date	Annals Rental
Harold's Used Cars	Premises at Dingle Hill, Cumberland	11-1-57	\$ 300
Milton L. VanMeter	Premises on North side of Bank St., Potomac Park Addition, RD #5.	11-1-57	540
Mrs. Lila Brown	4900 Leeds Ave., Baltimore-27	12-1-57	1,320
Cornelius I. Gieseler	6222 Hazelwood Ave., Baltimore-6	11-1-57	1,080
Scott & Winbrow	Premises on Route 451, McDaniel, Talbot County.	10-1-57	660 .

MARYLAND HOUSE OF CORRECTION:

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts by Maryland House of Correction, with payment to be made from the funds indicated:

Eager Stone & Construction Co., for Additional Water and Sewage Construction.	\$14,140.00
(agenda item 41)	
\$9,000.00 Item 106-General Construction Loan of 1953 (Patuxent Institution)	
5,140.00 Item 115-General Construction Loan of 1953 (House of Correction)	
Eager Stone & Construction Co., for anticipated repair of underdrain piping and repair of walls of 4 sand filters, in connection with above contract. (item 41)	\$7,000.00
Item #115-General Construction Loan of 1953.	
Budget Program 11.12.01.03-25 --	
Laurel Realty Co., for appraisal of John W. Slaughter property; and also of the Cora Zepp property. (item 42-B)	100.00 100.00
General Construction Loan of 1951-Item 160 --	
Prison Labor for October, 1957. (42-C)	25.70
Prison Labor for Sept., 1957. (42-A)	19.70
General Construction Loan of 1953-Item 115 --	
Whitman, Requardt and Associates, for fee in connection with Additional Water and Sewage Construction and Repairs. (item 41)	- - -
General Construction Loan of 1955-Item 94 --	
Prison Labor for Sept., 1957. (item 42-A)	49.20 .

MARYLAND PENITENTIARY:

1- The Board approved construction item 11 of the agenda of the Department of Budget and Procurement, covering the following expenditures by the Maryland Penitentiary:

General Construction Loan of 1949-Item 76	List 16	\$ 60.30
	List 17	76.69
General Construction Loan of 1951-Item 163	List 9	459.70
	List 10	165.65
	List 11	391.30
	List 12	619.15
General Construction Loan of 1953-Item 120	List 6	136.00
General Construction Loan of 1956-Item 100	List 10	13.20 .

2- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts by the Maryland Penitentiary, payable from the funds indicated:

State Use Funds - Wylie Plumbing & Heating Co., for Heating System in Print and Tag Shops. (item 2)	\$5,984.00
General Construction Loan of 1949-Item 76 --	
General Funds for Accident Insurance, for April 1-June 30, 1957; and July 1-Sept. 30, 1957. (40-A)	28.07 58.32
Prison Labor for October, 1957. (40-B)	117.50
J. T. Fritz & Sons, Inc., for chain link fence adjacent to New Hospital Building. No fee. (40-C)	378.00 .

MARYLAND SCHOOL FOR THE DEAF:

Upon the recommendation of the Department of Public Improvements, the Board approved award of contract by Maryland School for the Deaf for Re-wiring of the Trades Building, to William H. Louthan, in the amount of \$11,754.00. Fee is applicable to Timanus and Associates. Funds for this work are available in the General Construction Loan of 1957-Item 109. (agenda item 23)

MARYLAND STATE REFORMATORY FOR MALES:

- 1- The Board approved construction item 13 of the agenda of the Department of Budget and Procurement, covering the following expenditures by the Maryland State Reformatory for Males:

General Construction Loan of 1949-Item 61-B-1	List 36	\$ 23.27
Item 61-B-2	List 29	210.36
Item 61-B-2	List 31	1,376.01
	List 34	193.11
	List 37	421.88
Item 61-D	List 30	142.34
	List 35	52.41
General Construction Loan of 1956-Item 106	List 13	173.00 .

- 2- Upon the recommendation of the Department of Public Improvements, agenda item 49, the Board approved the transfer of the following funds of the Maryland State Reformatory for Males to the Annuity Bond Fund:-

General Construction Loan of 1955-Item 106	\$.06
General Construction Loan of 1955-Item 107	4.30 .

- 3- The Board approved Item 43-E of the agenda of the Department of Public Improvements, relating to the Maryland State Reformatory for Males, as follows:

"Reference is made to Item 30-B of this Department's agenda of Nov. 13, 1956, in which an additional allocation in the amount of \$22,650.00 was authorized for 'equipment' for Feed Mixing Mill, and allocated to Item 61-B-1-General Construction Loan of 1949. This department has now been informed that \$4,321.00 of this amount is for 'construction', and it is requested that \$4,321.00 of the previous \$22,650, be transferred from Item 61-B-1-General Construction Loan of 1949, to Item 61-B-2-General Construction Loan of 1949."

- 4- Inmate Labor for October, 1957 - (agenda item 43-C)

General Construction Loan of 1956-Item 104	\$ 22.70
General Construction Loan of 1949-Item 61-D	7.85
General Construction Loan of 1949-Item 61-B-2	56.15

- 5- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts by Maryland State Reformatory for Males, with payment to be made from the funds indicated:

General Construction Loan of 1949-Item 61-B-2 --

Conway's Electric Co., for Change Order 1 to contract approved August 19, 1957. Electric work in Feed Mill. (43-A)	2,019.00
General Fund for insurance to State Accident Fund for July 1 to Sept. 30, 1957. (43-B)	\$2,091.00
John Halas Welding Co., for rental of equipment and services of an operator for Feed Mill. (43-G)	49.65
	2,137.00

General Construction Loan of 1955-Item 110 --

Potomac Edison Co., for lights on perimeter of physical training area, etc. (43-D)	1,930.16
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General Construction Loan of 1956-Item 104 --

General Fund, for overtime for the period Sept. 15 to Oct. 12, 1957. (item 43-F)	6.20 .
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MARYLAND STATE REFORMATORY FOR WOMEN:

- 1- The Board approved construction item 14 of the agenda of the Department of Budget and Procurement, relative to the following expenditures by the Maryland State Reformatory for Women:

General Construction Loan of 1952 - Item 70	List 32	\$325.44
	List 34	88.00
	List 35	2.32
Board of Public Works-Fire Losses State Property Fund - Item 33	List 1	111.00 .

- 2- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts by Maryland State Reformatory for Women, with payment to be made from the funds indicated:

General Construction Loan of 1949-Item 91 -- Knecht & Maxwell, for services in connection with Improvements to Access Road and Parking Area. (44-C)		\$565.00
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General Construction Loan of 1951-Item 179 -- Jessups Electrical Service, for connecting dental X-ray equipment. (item 44-B)		126.62
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General Construction Loan of 1952-Item 70 -- S. H. Jackson, for new electrical service for Shift Engineer's Residence. No fee. (44-A)		125.00 .
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MARYLAND TRAINING SCHOOL FOR BOYS:

- 1- The Board approved construction item 20 of the agenda of the Department of Budget and Procurement, covering the following expenditures by the Maryland Training School for Boys:

General Construction Loan of 1952-Item 90	List 161	\$195.02 .
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- 2- The Board approved Item 32-D of the agenda of the Department of Public Improvements, relating to Maryland Training School for Boys, as follows:

"Reference is made to Item 43-H of this Department's Agenda of April 8, 1957, pertaining to the appointment of John Carroll Dunn to prepare plans and specifications for Alterations and Improvements to Gary Hall. After further study determination was to be made as to whether Type B or C would be applicable. Based on review of the nature of the work, it is found in order to make payment on a Type 'C' fee basis, and accordingly approval is requested for execution of an architectural agreement on the Type 'C' fee basis.

- 3- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts by Maryland Training School for Boys, with payment to be made from the funds indicated:

General Construction Loan of 1952-Item 99 -- Vincent Galluzzo, for Change Order 2 to contract approved April 8, 1957. Alterations to Basement and Chapel, Riggs Hall.(32-B)		\$216.68
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General Construction Loan of 1954-Item 71 -- U. S. Bronze Sign Co., Inc., for payment of contractor's share of plaque for Junior Cottage, as contractor is no longer in business. (32-C)		69.51
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General Construction Loan of 1956-Item 81 -- Builders, Inc., for Change Order 2 to contract approved August 19, 1957. Alterations & Additions to Maintenance Shop Bldg.(32-A)		141.00 .
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MARYLAND TUBERCULOSIS HOSPITALS:

- 1- The Board approved Item 26 of the the agenda of the Department of Public Improvements, relating to Victor Cullen State Hospital, as follows:

"Approval is requested for demolition of Building #3, known as Children's Hospital at Victor Cullen Hospital. This building is in addition to those approved for demolition under submission made to the Board of Public Works in Item 20 of this department's agenda of August 19, 1957. This Building #3 is no longer occupied and presents fire

(cont.)

(Md. T.B. Hospitals)

1-

"hazard as well as an added expense for heating. Its continued use as a service-able building at Victor Cullen Hospital would only be detrimental and hazardous to the operation of the hospital."

2- Mt. Wilson State Hospital -

- a. The Board approved construction item 5 of the agenda of the Department of Budget and Procurement, covering the following expenditures for Mt. Wilson State Hospital:

General Construction Loan of 1951 - Item 56	List 207	\$ 97.46 .
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- b. Upon the recommendation of the Department of Public Improvements, the Board approved execution by Mount Wilson State Hospital of Change Order No. 1, in the amount of \$75.00, to contract with Oscar M. Gray & Son, for Surface Treatment of Parking Lot. The original contract was approved Oct. 14, 1957. Payment is to be made from Budget Program 10.01.08.03-14. (agenda item 25)

MILITARY DEPARTMENT:

- 1- The Secretary brought to the attention of the Board request of the Military Department, dated November 26, 1957, for authorization to proceed with a history of the 224th F. A. Bn. along with the work being done on the 115th Infantry and on the National Guard of Maryland, under an original authority of December 13, 1955. It was stated that no additional funds will be required in connection with this request, as the \$25,000 allocated in 1955 for such work will be sufficient to take care of this additional history. Funds are available in the Armory Loan of 1948.

The Board approved this request.

- 2- The Board approved construction item 7 of the agenda of the Department of Budget and Procurement, covering the following expenditures by the Military Department:

Armory Loan of 1948 - Item 1	List 121	\$ 545.86
General Construction Loan of 1951 - Item 10	List 356	304.59
	List 360	328.30
General Construction Loan of 1954 - Item 8	List 32	6,910.00
	List 34	579.97 .

- 3- The Board approved Item 50-D of the agenda of the Department of Public Improvements, relating to the Military Department, as follows:

"Reference is made to Item 35-D of this Department's Agenda of October 14, 1957, wherein authorization was granted for appointment of Knecht & Maxwell as Landscape Architects for Site Improvements, Roads, Walks, etc. for the New Armory at Cumberland. Since that authorization, it has been found advisable to limit the services of this firm to the preparation of preliminary site plan for the guidance of the Project Architect. This work has been accomplished, and approval is requested for payment of invoice therefor, in the amount of \$497.50 to Knecht & Maxwell on a cost-plus basis with funds available in Item 12-General Construction Loan of 1956."

- 4- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts by the Military Department, with payment to be made from the funds indicated:

Budget Program 07.03.00.03-08 --

Willard Construction Co., Inc., for Change Order #2 to contract approved August 19, 1957. Work at 5th Regiment Armory. (item 6)	\$7,645.89
Christensen & Andersen, Inc., for flag poles at 5th Regiment Armory. (50-A)	793.00
George W. Dorsey Co., for work on condensate pumps, etc. at LaPlata Armory. (50-A)	265.00
J. H. Burton and Sons, Inc., for landscape work at Hyattsville. (50-A)	518.00
Valley Landscape Co., for work at Glen Burnie Armory. (50-A)	672.50
Pielke's Nurseries, for work at Laurel Armory. (50-A)	650.00
George W. Dorsey Co., for repairs to condensate pump at Prince Frederick Armory. (50-A)	125.00

Budget Program 07.03.00.03-09 --

Craftsmen Steel Fabricators, Inc., for window grills and door plates at Catonsville Armory. (50-A)	165.00
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(cont.)

(Military Dept.)

4-

General Construction Loan of 1951-Item 10 --
 Allocation for gasoline credit cards for inspectors on construction projects for the remainder of fiscal year. (50-B) \$1,000.00

General Construction Loan of 1954-Item 8 --
 Towson Nurseries, Inc., for work at Catonsville Armory. (50-A) 959.00

General Construction Loan of 1955-Item 10 --
 Mayor and City Council of Baltimore, for survey work to establish grade of Braddish Ave. from Winchester St. to Pressman St., in connection with the Northwest Baltimore Armory. (50-C) 121.30

General Construction Loan of 1956-Item 12 --
 R. C. Nuzum, Civil Engineer, for topographical map of Ridgedale Reservoir Area, the site of proposed Armory At Cumberland. (50-E) 130.00

General Construction Loan of 1957-Item 8 --
 Drummond & Co., Inc., for Change Order 1 to contract approved Aug. 19, 1957. Parking Lot at Glen Burnie Armory. (50-F) 575.00 .

MISCELLANEOUS:

The Secretary brought to the attention of the Board a letter received from Dr. Walter H. Shealy, Secretary-Treasurer for the Maryland Commission for the Centennial Commemoration of the Civil War in Maryland, requesting information as to the appropriation made to that Commission.

The Board that information as to the \$5,000 in Budget Program 1-06.03.00.19-12, of the Board of Public Works, for the Centennial Celebration Commission of the Battle of Antietam and the procedure to be followed in the expenditure of these funds be furnished to Dr. Shealy by the State Comptroller's Office, with all invoices being submitted to the Secretary for payment from the budget of the Board of Public Works.

MONTEBELLO STATE HOSPITAL:

1- The Board approved request of the State Department of Health for authority to reimburse John McShain, Inc., in the amount of \$115.00, for the replacement of a door and bulkhead on the penthouse at Montebello State Hospital, which was damaged by a windstorm on January 21, 1957. Funds are available in the Board of Public Works-Fire Losses State Property Fund--Item 30.

2- The Board approved construction item 4 of the agenda of the Department of Budget and Procurement, covering the following expenditures by Montebello State Hospital:

General Construction Loan of 1955 - Item 51	List 17	\$2,720.00
	List 19	2,709.00
	List 20	17,977.25
General Construction Loan of 1956 - Item 51	List 36	545.40
	List 37	2,158.90
	List 39	149.27 .

3- Upon the recommendation of the Department of Public Improvements, agenda item 27, the Board approved payment by Montebello State Hospital of invoice of M. S. Buttner Sons, Inc., in the amount of \$49.00, for installing telephone outlet in the New Hospital Building. Funds are available in the General Construction Loan of 1954-Item #44.

MONTROSE SCHOOL FOR GIRLS:

1- The Board approved construction item 8 of the agenda of the Department of Budget and Procurement, covering the following expenditures by Montrose School for Girls:

General Construction Loan of 1953-Item 97	List 27	\$ 69.30 .
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2- Upon the recommendation of the Department of Public Improvements, the Board approved the transfer of the following funds from Montrose School for Girls to the Annuity Bond Fund:-

General Construction Loan of 1954 - Item 79	\$ 75.00
General Construction Loan of 1954 - Item 78	\$170.00 . (item 49)

3- Upon the recommendation of the Department of Public Improvements, agenda item 33, the Board approved execution by Montrose School for Girls of Change Order 2, in the amount of \$506.77, to contract with Diale Engineering Co., Inc., authorized May 28, 1957. Funds are available in Budget Program 1-11.01.05.57. Fee is due Wm. H. Thompson.

MORGAN STATE COLLEGE:

- 1- The Board approved construction item 9 of the agenda of the Department of Budget and Procurement, covering the following expenditures by Morgan State College:

General Construction Loan of 1951 - Item 221	List 52	\$ 38.24
General Construction Loan of 1955 - Item 118	List 53	278.00
General Construction Loan of 1957 - Item 115	List 51	600.00 .

- 2- Upon the recommendation of the Department of Public Improvements, agenda item 49, the Board approved the transfer of the following funds from Morgan State College to the Annuity Bond Fund:

General Construction Loan of 1953 - Item 133 \$ 28.12 .

- 3- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts by Morgan State College, with payment to be made from the funds indicated:

General Construction Loan of 1951 - Item 226 --
 Benjamin E. Beavin Co., for service from Nov. 1-30, 1957 on
 Site Planning Work, as authorized Oct. 14, 1957. (17-G) \$ 468.10
 Benjamin E. Beavin Co., for services Oct. 1-31, 1957, on above
 contract. (17-D) 2,124.40

General Construction Loan of 1954 - Item 93 --
 Lawrence Construction Co., Inc., for Change Order 8 to contract
 approved June 11, 1956. Armory Bldg. (17-B) 762.08 .

General Construction Loan of 1956 --
 Item 112-Raymond Concrete Pile Co., for test borings at site of
 Auditorium, Music and Arts Bldg. (17-F) 1,366.53
 Item 113-Drummond & Co., Inc., for Change Order 1 to contract
 approved Oct. 14, 1957. Site Improvements and Parking
 Area #1. Credit. (17-C) 233.00 +

General Construction Loan of 1957 - Item 114 --
 Baltimore Electric Blueprint Co., for prints in connection with
 bidding for Student Activities Bldg. (17-E) 44.08
 Lawrence Construction Co., Inc., for construction of Student Activ-
 ities Building. Fee-Taylor and Fisher. (17-A) 248,892.00 .

PATUXENT INSTITUTION:

- 1- The Secretary brought to the attention of the Board a letter, dated November 21st, 1957, received from the Department of Correction relating to salary rates for employees at the Patuxent Institution. Mr. Harold E. Donnell, Superintendent of Prisons, appeared before the Board in connection with this letter, as Mr. Enos S. Stockbridge, Chairman of the Board of Correction, was unable to be present. The letter reads as follows:

"We have requested of Honorable Theodore R. McKeldin, Governor of Maryland, and the Commissioner of Personnel, a change of salary rates on three (3) positions at the Patuxent Institution to become effective January 1, 1958. A copy of the letter of request is enclosed for your information.

"In order to put these rates into effect on January 1, 1958, it will be necessary to have an additional appropriation made from the General Emergency Fund in the amount of \$3,508.00. The computation for this sum is as follows:

Director, Patuxent Institution - Proposed Salary	\$17,000.00
Present Salary	15,000.00
Difference	\$ 2,000.00

Necessary for period 1/1/58 to 6/30/58 - 1,000.00

Associate Director, Treatment - Proposed Salary	\$10,620.00 min.
Present Salary	8,864.00 min.
Difference	\$ 1,756.00

Necessary for period 1/1/58 to 6/30/58 - 878.00

(cont.)

(Patuxent Institution)

1-			
"	Chief, Diagnostic Center - Proposed-Minimum	\$10,620.00	
	Present-Minimum	7,360.00	
	Difference	\$ 3,260.00	
		1,630.00	
	Necessary for period 1/1/58 to 6/30/58	<u>\$3,508.00</u>	
	Total	\$3,508.00	

"It will be appreciated if you will present this to the next meeting of the Board of Public Works so that these funds may be made available January 1, 1958. "

After a review of the information submitted, the Board decided that an emergency did exist at Patuxent Institution and approved the referring of this matter to the Commissioner of Personnel and to the Standard Salary Board for their consideration.

As to the funds which will be required to cover any salary scales which might be authorized by the Standard Salary Board, such funds can be provided at a later date -- either from the institution's budget or from the General Emergency Fund.

- 2- The Board approved construction item 10 of the agenda of the Department of Budget and Procurement, covering the following expenditures by Patuxent Institution:

General Construction Loan of 1953 - Item 105 List 26 \$327.32 .

- 3- Upon the recommendation of the Department of Public Improvements, under agenda item 49, the Board approved the transfer of the following funds appropriated to Patuxent Institution, and no longer required, to the Annuity Bond Fund:

General Construction Loan of 1956-Item 97 \$ 4.30 .

- 4- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts by Maryland House of Correction and Patuxent Institution, with payment to be made from the funds indicated:

Eager Stone & Construction Co., for Additional Water and
Sewage Construction. (agenda item 41) \$14,140.00
\$9,000.00 Item 106-General Construction Loan of 1953 (Patuxent Institution)
5,140.00 Item 115-General Construction Loan of 1953 (House of Correction)

Eager Stone & Construction Co., for anticipated repair of underdrain
piping and repair of walls of 4 sand filters, in connection
with above contract. (item 41) 7,000.00

Item #115-General Construction Loan of 1953.

General Construction Loan of 1953-Item 115 --

Whitman, Requardt and Associates, for fee in connection with Additional
Water and Sewage Construction, and Repairs, as shown above. (41) - - - .

REGISTERS OF WILLS:

The Secretary brought to the attention of the Board a request, dated December 2, 1957, received from the Register of Wills for Prince George's County for authority to write-off as uncollectible the following accounts:

Date	Estate No.	Estate of:-	Amount	Type
9/10/46	8439	Claire D. Maxwell	\$22.71	Tax on Commissions
3/11/47	8588	Josephine M. Bosc	8.93	Direct Inheritance
9/10/47	8765	Annie L. Thomas	3.54	" "
3/1/49	9244	Mossie B. Shaw	7.28	" "
11/9/49	9465	Marie S. Pumphrey	15.94	" "
6/30/50	Small	Dorothy Mae Lomax	1.67	" "
11/9/48	9142	Arthur W. Congklin	37.52	Collateral Inheritance
2/9/50	9554	Charles T. Henry	4.63	Direct Inheritance
11/16/48	9143	Daniel S. Tetlow	15.25	Collateral Inheritance
9/25/51	10023	Edward C. Richards	39.41	Direct Inheritance
		Total	\$156.88	

The Board approved the writing-off of the above items, as requested.

ROSEWOOD STATE TRAINING SCHOOL:

- 1- The Board approved construction items 15 and 22 of the agenda of the Department of Budget and Procurement, covering the following expenditures by Rosewood State Training School:

Board of Public Works Construction Fund of 1949-		
Item 47	List 73	\$ 96.37
General Construction Loan of 1954 - Item 53	List 74	287.52
Board of Public Works-Fire Losses State Property		
Fund - Item 8	List 76	399.82 .

- 2- The Board approved the following items of the agenda of the Department of Public Improvements, relating to Rosewood State Training School:

34-E - "Approval is requested for execution with Baltimore County of confirmatory deed and agreement, granting six parcels for a ten-foot right-of-way for the purpose of constructing and maintaining a sanitary sewer through Rosewood State Training School property at Rosewood. The original agreement and deed were approved December 31, 1956, by the Board of Public Works but after the documents were received, it was found that an incorrect plat had been filed, thereby necessitating present confirmatory deed and agreement."

34-F - "Approval is requested for execution of deed and agreement between Baltimore County and Department of Mental Hygiene, granting a ten-foot right-of-way through the former State Game Farm at Gwynnbrook, Maryland, for the purpose of constructing and maintaining a sanitary sewer."

- 3- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts by Rosewood State Training School, with payment to be made from the funds indicated:

General Construction Loan of 1955-Item 54 --	
Henry S. Regester, Field Engineer I, for salary for period	
Dec. 25, 1957 through April 1, 1958. Authorized June 19,	
1957. (item 34-D)	\$1,344.00
Social Security, for above period. (34-D)	30.24
General Construction Loan of 1956-Item 59 --	
Diale Engineering Co., for cancellation of contract approved Nov.	
4, 1957, for work in Holland Cottage. (item 8)	10,274.00 +
Peyton, Inc., for floor covering and wall finishing in Holland	
Cottage. No fee.	9,327.27
Diale Engineering Co., Inc., for Change Order 2 to contract ap-	
proved June 19, 1957. Renovation of King, Holland and Hill	
Cottages	
Diale Engineering Co., for Change Order 3 to above contract.	
Fee-Green Associates, Inc. (35-B)	542.65 .

ST. MARY'S SEMINARY JUNIOR COLLEGE:

Upon the recommendation of the Department of Public Improvements, agenda item 24, the Board approved execution, by St. Mary's Seminary Junior College, of Change Order No. 1, in the amount of \$2,328.69, to contract with Mervell M. Dean, for Alterations to Basement and First Floor of Main Building, as approved July 8, 1957. Payment is to be made from the following funds:

\$1,500.00	1958 Budget Program 3-13.03.00.04
828.69	General Construction Loan of 1956 - Item 119.

SMALLWOOD RETREAT:

The Secretary brought to the attention of the Board the following memorandum from the State Comptroller's Office, dated December 16, 1957, relative to "Smallwood Retreat":--

"Item 11 of the Department of Public Improvements' agenda for the meeting of the Board of Public Works of December 16, 1957, provides for the acquisition of land as one item and the construction work, purchase of furnishings, equipment and buildings at the Smallwood Retreat in Item 44-Department of Forests and Parks-General Construction Loan of 1957.

"Item 6 of the Department of Public Improvements' agenda of September 16, 1957, provides

(cont.)

(Smallwood Retreat)

"\$20,000.00 for construction purposes. We have now reached the point where there are not enough funds available in connection with the acquisition of this property. It is suggested that a portion of the \$20,000.00 provided for the construction be transferred for the portion allocated for the acquisition of property."

After due consideration, the Board authorized the transfer of \$10,000.00 from the \$20,000 allocated on September 16, 1957, for construction, purchase of furnishings, equipment and buildings at Smallwood Retreat, back to the unallocated balance in Item 44 of the General Construction Loan of 1957. In the future, allotments are to be requested as required in connection with the construction work, purchase of furnishings, equipment and buildings.

SPRINGFIELD STATE HOSPITAL:

- 1- The Secretary advised the Board of receipt of information of fire which occurred at Springfield State Hospital on December 6, 1957, at the Hospital Laundry.
- 2- The Secretary advised the Board of receipt of information as to the settlement agreed upon in connection with the windstorm damage of January 23, 1957, at Springfield State Hospital, in the amount of \$1,939.43.
- 3- The Board approved request of Springfield State Hospital for authority to pay the Lacchi Construction Company the sum of \$1,920.19 for windstorm damage to the Geriatrics Building on January 23, 1957, from the Board of Public Works-Fire Losses State Property Fund - Item 9. (agenda of Mr. McCusker, and Mr. O'Donnell-37-D)
- 4- The Secretary submitted to the Board a letter received from Springfield State Hospital, dated December 4, 1957, in further reference to State Roads Commission Contracts C1-341-2-720 and C1-304-5-720 for the Widening of Route #32, which were included in the minutes of June 19, 1957.

The Board approved award of contract in the amount of \$545.00 for the digging of a ditch for the sewer from the West Gate House to the main sewage line at the Farm Manager's residence, which work is necessitated by the Widening of said Route #32. Payment is to be made from the special funds turned over to the Hospital by the State Roads Commission in connection with the project and set up in Program 25, Fund 11.

- 5- The Board approved construction items 16 and 22 of the agenda of the Department of Budget and Procurement, covering the following expenditures by Springfield State Hospital:

General Construction Loan of 1953 - Item 70	List 66	\$652.38
	List 67	849.20
	List 68	1,163.71
	List 69	755.13
	List 70	3,307.27
General Construction Loan of 1954 - Item 61	List 71	646.47
	List 40	2,475.00
	List 43	254.90
Board of Public Works-Fire Losses State Property Fund - Item-10	List-437-A	135.24
	Item 9	List 20 71.00 .

- 6- Upon the recommendation of the Department of Public Improvements, the Board approved execution by Springfield State Hospital of Change Order 6, in the amount of \$2,508.00, to contract with Lacchi Construction Co., which contract was first approved May 14, 1956, for Construction of the Geriatrics Building. Fee is applicable to Gaudreau and Gaudreau. Payment is to be made from the General Construction Loan of 1954-Item 60. (agenda item 37-A)
- 7- The Board approved the following items on the agenda of the Department of Public Improvements, relating to Springfield State Hospital:

37-B - "Reference is made to Item 43-C of this Department's Agenda of August 19, 1957, whereby assignment of engineering work for the design of Fire Escapes was changed from Morris Zimlin to Turpin, Wachter and Associates. The reassignment of this work should have indicated that a Type 'A' fee was applicable to the Turpin,

(cont.)

(Springfield State Hospital)

7-

"Wachter work, instead of the Type 'B' originally designated. The Type 'A' fee is at a lower percentage than the Type 'B' fee."

37-C - "Reference is made to Item 25-B of this Department's Agenda of April 8, 1957, reporting a fee to James Posey & Associates on Change Order #1 in the amount of \$1,450.00 to contract with Conways Electric Company for installation of new electrical switch gear. Since that reporting, it has been found that no engineering fee is applicable. It is therefore requested that a correction be made showing that 'no fee' is applicable to James Posey & Associates on Change Order 1 in the amount of \$1,450.00, instead of as previously reported."

SPRING GROVE STATE HOSPITAL:

- 1- The Secretary advised the Board of receipt of information as to the settlement agreed upon, in the amount of \$712.94, in connection with the fire loss of May 22, 1957, at Spring Grove State Hospital. Boiler Room at Hillcrest Building.
- 2- The Secretary advised the Board of receipt of information relative to a fire which occurred at Spring Grove State Hospital on December 7, 1957, in the Foster Wade Building basement, with estimated damage of \$120.00.
- 3- The Board approved construction item 22 of the agenda of the Department of Budget and Procurement, covering the following expenditures by Spring Grove State Hospital:

Board of Public Works-Fire Losses State Property			
Fund - Item 10	List 437-A	\$	135.24
	List 441-A		282.56
	List 443-A		25.74 .

- 4- Upon the recommendation of the Department of Public Improvements, agenda item 39, the Board approved execution by Spring Grove State Hospital of Change Order No. 2, in the amount of a Credit of \$37.55, to contract with John F. Rezendos, Inc., which contract was first authorized May 28, 1957, for Alterations for Fire Protection. Fee is applicable to Laurence Ewald. The credit will revert to the General Construction Loan of 1956 - Item 65.

STATE DEPARTMENT OF EDUCATION:

- A-1- The Board approved request of Bowie State Teachers College, dated December 10, 1957, submitted by the Secretary, for permission to make payment of \$91.45 to William F. Sutter, for windstorm damage to the Gymnasium, while under construction, on January 10, 1957. Funds are available as follows:--

Board of Public Works-Fire Losses State Property	
Fund-Item 32	\$41.45
Budget Program 1-13.04.04.04-08	50.00 .

- 2- Upon the recommendation of the Department of Public Improvements, the Board approved transfer of the following funds of the Bowie State Teachers College to the Annuity Bond Fund account:

General Construction Loan of 1956 - Item 123	\$ 19.13 .
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- 3- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts by Bowie State Teachers College, with payment to be made from the funds indicated:

Budget Program 13.04.04.04-08 -	
Blair Brothers, for Change Order #1 to contract approved	
Sept. 16, 1957. Painting of Main Bldg. and attached	
Dormitories. (19-B)	
	\$ 880.75

General Construction Loan of 1957 -

Item 120 - Tri-Con, Inc., for Construction of Library Building.		
Fees applicable to J. Prentiss Browne. (item 1)		244,767.00
Gardens Blueprint & Photoprint Co., for prints in		(8.40
connection with Library Bldg. (19-C)		(16.80
Item 121 - Harry D. Williar, Jr., for plans and specifications		
for storm drainage near Boiler House. Est. \$8,500. Fee.		- - - - .
(item 19-A)		

(cont.)

(St. Dept. of Education)

B-1- Coppin State Teachers College -

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts by Coppin State Teachers College, with payment to be made from the funds indicated:

Budget Program 13.04.08.04-08 -

Wallace & Gale Co., for Change Order #1 to contract approved Nov. 4, 1957, for Roof and Flashing Repairs to Main Administration Bldg. (20-A)	\$413.00
Ruth Engineering Co., Inc., for replacement of gas hot water heater in Warwick Cottage. (20-C)	123.93

General Construction Loan of 1957 - Item 142 --

S. H. Jackson, for emergency electrical services in installation of exterior lighting during Road and Parking Area work now under contract. (20-B)	115.05 .
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C-1- Frostburg State Teachers College -

The Board approved construction item 17 of the agenda of the Department of Budget and Procurement, covering the following expenditures by Frostburg State Teachers College:

General Construction Loan of 1954 - Item 101	List 14	\$ 12.25
Item 103	List 14	12.25 .

2- Upon the recommendation of the Department of Public Improvements, the Board approved transfer of the following funds of Frostburg State Teachers College to the Annuity Bond Fund account:

General Construction Loan of 1955 - Item 129	\$ 240.00 .
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3- Upon the recommendation of the Department of Public Improvements, agenda item 21-B, the Board approved the rejection of all bids received for the Construction of the Dining Hall at Frostburg State Teachers College, due to lack of funds and the possibility of changes in the plans and specifications to reduce the cost of this project. (General Construction Loan of 1956 - Item 127.)

4- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts by Frostburg State Teachers College, with payment to be made from the funds indicated:

Budget Program 13.04.05.04-08 -

Thomas and Sons, Incl, for combination screen and storm sash for Old Dormitory Building (Frost Hall). (21-A)	\$814.20
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General Construction Loan of 1957 -

Item 123-Raymond Concrete Pile Co., for test borings at site of Laboratory School. (21-D)	1,616.75
Item 125-Hout Construction Co., for Change Order 1 to contract approved May 28, 1957, for electrical work, steps, ramps, walks, etc. Fee-Knecht and Maxwell. (21-C)	1,808.25 .

D-1- Salisbury State Teachers College -

The Board approved construction item 18 of the agenda of the Department of Budget and Procurement, covering the following expenditures by Salisbury State Teachers College:

General Construction Loan of 1955 - Item 134	List 21	\$1,858.00
	List 25	1,418.10
	List 27	96.80
General Construction Loan of 1956 - Item 134	List 24	617.50
	List 26	138.00
	List 28	332.50 .

2- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts by Salisbury State Teachers College, with payment to be made from the funds indicated:

Budget Program 13.04.06.04-08 - A. P. Isakson, Inc., for storm line and appurtenances. (22-B)	\$3,292.00
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(cont.)

(St. Dept. of Education)
D-Salisbury-2

Board of Public Works-Fire Losses State Property
Fund - Item 28

J. Roland Dashiell & Sons, for materials damaged by fire on
July 4, 1957, which were stored in sheds. (22-A) \$3,844.63

General Construction Loan of 1954-Item 106 --

J. Roland Dashiell & Sons, for Change Order 2 to contract for
Construction of Library Bldg., approved May 14, 1956.
Fee - Malone and Williams. (22-E) 774.21

General Construction Loan of 1956-Item 133 --

J. Roland Dashiell & Sons, for Change Order 1 to contract for
Remodeling Old Demonstration School, approved May 28,
1957. Fee-Malone & Williams. (22-D) 913.41

General Construction Loan of 1957-Item 129 --

J. Roland Dashiell & Sons, for Change Order 2 to contract for
Auditorium Addition to Demonstration School, approved Sept.
16, 1957. (22-C) 1,944.00 max.

E-1- Towson State Teachers College -

Upon the recommendation of the Department of Budget and Procurement, the Board approved the purchase by the Towson State Teachers College from a State employe, Mr. Arthur Butler, one used Bradley cultivator for \$100.00. This employe is retiring from the State service.

- 2- The Board approved construction item 19 of the agenda of the Department of Budget and Procurement, covering the following expenditures by Towson State Teachers College:

General Construction Loan of 1954-Item 111	List 29	\$1,009.18
General Construction Loan of 1956-Item 138	List 28	19.18
Item 139	List 30	287.00 .

- 3- Upon the recommendation of the Department of Public Improvements, the Board approved execution by Towson State Teachers College of Changed Order 1, in the amount of \$1,441.06, to contract with H. Earle Hudgins Co., for Remodeling Old Administrative and Library Building, as authorized Sept. 16, 1957. Fee is applicable to Bacharach and Bacharach. Payment is to be made from the General Construction Loan of 1957-Item 133. (agenda item 18)

STATE DEPARTMENT OF HEALTH:

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts by the State Department of Health, with payment to be made from the funds indicated:

Budget Program 5-10.01.01.01-

Mac Gardiner, for appraisals of department property owned in Baltimore City. (28-A)	\$ 175.00
Thos. L. Fitzpatrick, for appraisals of department property owned in Baltimore City. (28-A)	200.00

Budget Program 5-10.01.01.04-

John W. Tieder, Inc., for fluorescent fixtures at Easton. (28-B)	285.50 .
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STATE DEPARTMENT OF PUBLIC WELFARE:

- 1- The Board approved construction item 12 of the agenda of the Department of Budget and Procurement, covering the following expenditures by the State Department of Public Welfare:

General Construction Loan of 1956 - Item 89	List 7	\$1,670.33 .
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- 2- Upon the recommendation of the Department of Public Improvements, agenda item 30, the Board approved execution by the State Department of Public Welfare of Change Order 6, in the amount of \$306.00, to contract with Hamilton Contracting Company, authorized August 19, 1957, for construction of Forestry Camps at Lonaconing and New Germany. Payment is to be made from the General Construction Loan of 1956-Item 89.

STATE DEPARTMENT OF HEALTH:

At its meeting of August 19, 1957, the Board referred to the Department of Public Improvements the inquiry of the William Martien & Company as to the availability of the

(cont.)

(State Dept. of Health)

property of the State Department of Health on St. Paul Street, Baltimore, between 23rd and 24th Streets. At today's meeting the Secretary had the appraisals obtained by the Department of Public Improvements on this property, for the consideration of the Board.

It was decided to hold this matter until the next meeting.

STATE EMPLOYEES:

The Board approved extensions of sick leave in the following cases:--

Boys' Village of Maryland - John W. Harris, Handyman, for the period of January 14, 1958 to February 25, 1958, which is the maximum leave available to this employee.

Maryland Training School for Boys - Junius Duvall, for the period November 14, 1957 to February 1, 1958, at which time this employee will be retired from the State service.

State Roads Commission - Alpheus L. Martin, Highway Maintenance Man-B-7, for a period of three months from November 14, 1957. If this employee is still unable to return to work at the end of that time, it is recommended that the case be reviewed as to any future action which may be necessary. Illness began on April 15, 1957.

State Roads Commission - Cecil Russell, Road Foreman, for a period of three months from February 6, 1958. If this employee is still unable to return to duty at the end of this time, it is recommended that the case be reviewed as to future action. Illness began October 29, 1957.

STATE INSURANCE DEPARTMENT:

The Secretary brought to the attention of the Board a letter, dated November 19, 1957, received from the State Insurance Department, reading as follows:

"Attached hereto is a copy of my letter to the Honorable Russell S. Davis, Commissioner of Personnel, dated October 7, 1957, and a photostat of his reply under date of October 30, 1957. It is believed that you will find these letters to be self-explanatory.

"Subsequent to receipt of the letter from Commissioner Davis, the write, accompanied by Deputy Commissioner John H. Coppage, conferred with Commissioner Davis, and were advised that nothing further could be done at the moment unless the Board of Public Works should declare the situation to be an emergency.

"At this time experienced Rate Analysts are very difficult to obtain either by industry or by insurance departments and it is believed that this condition will continue for some time to come.

"In an effort to prevent the Department's losing the services of Mr. O'Brien because of better offers from industry, we are most anxious to make an immediate adjustment in his rate of compensation; in our opinion this is an urgent problem now and it will become an acute emergency if Mr. O'Brien should accept an offer from industry.

"It is therefore requested that this matter be called to the attention of the Board of Public Works at its December meeting, and, if possible, that the Board of Public Works authorize Commissioner Davis and the Standard Salary Board to consider a reclassification and new salary scale for the position held by Mr. Lewis C. O'Brien."

The Board requested the Secretary to contact Commissioner Davis and ask him to advise the Board of Public Works of his views as to the emergency nature of this request.

STATE OFFICE BUILDINGS:

1- Annapolis -

Upon the recommendation of the Department of Public Improvements, agenda item 4, the Board approved award of the following contracts for the new Annapolis State Office Building, payable from the funds indicated:

General Construction Loan of 1957-Item 3 --

Baltimore Gas and Electric Co., for increase in services, installation of lines, etc. in locating under-ground electrical facilities. \$15,919.00
S. H. Jackson, for excavation, duct work, manholes, etc. on above. 18,436.00 .

(cont.)

(State Office Bldgs.)

2- Baltimore -

- a. The Board approved Item 10-A of the agenda of the Department of Public Improvements relative to the Baltimore State Office Building, as follows:

"Several months ago authorization was given by the Board of Public Works to cancel the assignment of space for the State Law Department, and the State Treasurer's Office in the New State Office Building in Baltimore. As the result of this cancellation of space, the areas formerly assigned to these departments have become available for other departments requiring the space because of expansion. Readjustments permit the expansion of the State Retirement System in the space on the Fourteenth Floor formerly assigned to the State Law Department. The Retirement System's former space on the Fifth Floor becomes available for the Ober Commission section of the State Law Department, and for the future expansion of the offices of the Commissioner of Personnel. In this regard, advice has been received from the Attorney General's Office that they prefer the Ober Commission to remain in the building as originally assigned. The Commissioner of Personnel anticipates the growing needs of his office will require the use of several hundred additional square feet on the Fifth Floor.

"The State Planning Commission, which presently has 3,238 square feet on the Eleventh Floor, has indicated an immediate need for more space prompted by recent additional personnel assignments to that department. In order to accommodate this additional need of the Planning Commission, it becomes desirable to remove the State Racing Commission, now assigned 1,344 square feet on the Eleventh Floor, to some 1,400 square feet now unassigned and vacant on the Fifteenth Floor. This covers in part space formerly assigned to the State Treasurer's Office.

"These adjustments and reassignments have been studied by the Department of Public Improvements' personnel and appear to be in order, subject to approval by the Board of Public Works. Such approval is recommended."

- b. Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts in connection with the new Baltimore State Office Building, payable from the funds indicated:

General Construction Loan of 1952-Item #1 --

Blake Construction Co., for Change Order to contract approved Feb. 11, 1957. Metal Partitions. Fee-Fisher, Nes, Campbell and Associates, and The L. P. Kooken Co. (item 3)	\$412,585.00
Blake Construction Co., Inc., for Change Order #3 to contract approved Feb. 11, 1957. Credit. Fee-Fisher, Nes, Campbell and Assoc., and The L. P. Kooken Co. (10-B)	1,059.85 +
Donald M. Philbin, Field Engineer I(Mechanical), for salary for period Dec. 25, 1957 through Dec. 23, 1958. Authorized March 11, 1957. (10-C)	6,500.00
Social Security on above salary. (10-C)	94.50 .

STATE PROPERTY:

Upon the recommendation of the Department of Budget and Procurement, the Board approved disposal of the following property, no longer required in connection with the conduct of the State's business:--

State Accident Fund-office equipment	\$ 75.00
Barrett School for Girls-dental equipment	25.00
Comptroller of the Treasury-motor vehicles	1,900.00
Maryland House of Correction-livestock	2,959.92
Crownsville State Hospital-motor vehicles	475.00
Deer's Head State Hospital-office equipment	93.65
Eastern Shore State Hospital-motor vehicle, livestock, scrap	368.10
State Department of Education-motor vehicle	450.00
Department of Forests and Parks-motor vehicles	1,733.52
Department of Game and Inland Fish-confiscated firearms, motor vehicles	1,604.25
State Department of Health-office equipment	90.02
Henryton State Hospital-livestock	587.41
Department of Labor and Industry-motor vehicles	265.00
Mt. Wilson State Hospital-livestock	1,452.05
Commissioner of Personnel-motor vehicle	250.00
Maryland State Planning Commission-office equipment	200.00

(cont.)

(State Property)

Department of Maryland State Police-office equipment	\$ 12.76
State Department of Public Welfare-motor vehicles	1,300.00
Maryland State Reformatory for Males-livestock	34.40
State Roads Commission-motor vehicles, office & road equipment, scrap	2,991.68
Rosewood State Training School-motor vehicle and scrap	894.21
Springfield State Hospital-motor vehicles	395.00
Spring Grove State Hospital-scrap	340.60
Towson State Teachers College-office equipment	81.53
Maryland Training School for Boys-motor vehicles, scrap	568.95
Department of Parole and Probation-office equipment	132.00
State Roads Commission-scrap	1,159.15
State Tax Commission-office equipment	47.50 .

Department of Budget and Procurement-removal from inventory of 7 chairs, turned over to Bowie State Teachers College on an inventory transfer basis, and 1 desk which is not usable and will be junked.

Eastern Shore State Hospital - removal from inventory of 32" power-mower turned over to Mt. Wilson State Hospital on an inventory transfer basis; and 30" reel mower turned over to Pine Bluff State Hospital on an inventory transfer basis.

State Department of Education - removal from inventory of 5 Do-More Chairs and 1 samml, executive-type desk, turned over to Coppin State Teachers College on an inventory transfer basis.

State Department of Health - removal from inventory of 1 typewriter deks, turned over to Howard County Health Department.

State Department of Health - removal from inventory of office equipment, turned over to the Department of Motor Vehicles on an inventory transfer basis.

State Department of Health - removal from inventory of Royal typewriter and stand, turned over to Commissioner of Personnel on inventory transfer basis.

State Department of Health - Victor Cullen State Hospital - removal from inventory of 10 rubber mattresses and 221 pillows, which are unusable.

Department of Mental Hygiene- removal from inventory of Eastern Shore State Hospital and junk 2 Aer Void Dispense, which are beyond repair.

Department of Motor Vehicles - REMOVAL FROM INVENTORY OF 35 COMPLETE GLOBE*TYPE Mogul base light fixtures, turned over to Maryland Training School for Boys on an inventory transfer basis.

Department of Maryland State Police - removal from inventory 1 radio house, located at Woodlawn Fire Tower in Cecil County, which has been replaced by a new structure; also, 108 6-volt mobile transmitters and 98 6-volt mobile receivers, turned over to Linke Radio Corporation for \$1,200.00. The company has gone into bankruptcy and the department was only able to collect \$120.00.

Public Service Commission - removal from inventory of laboratory equipment, turned over to University of Maryland-College of Engineering, on an inventory transfer basis.

State Department of Public Welfare - Charles County Welfare Board - removal from inventory 1 stapler and 1 chair cushion; and Worcester County Welfare Board - removal from inventory of 1 sign which has been replaced.

Department of Motor Vehicles - removal from inventory of 19 5-drawer, letter-size filing cabinets, turned over to State Roads Commission on an inventory transfer basis.

STATE RECORDS:

The Board approved the following records retention schedules which were submitted by the Hall of Records under the provisions of Chapter 436, Acts of 1953, under date of December 6, 1957:

Board of Examiners and Registration of Architects	No. 319
Talbot County-Register of Wills	No. C-97

(cont.)

(State Records)

Wicomico County-Board of County Commissioners	Nos. C-98 - C-100
Treasurer	Nos. C-102- C-103
Supervisor of Assessments	Nos. C-105- C-106
Board of Supervisors of Elections	Nos. C-107- C-108 .

STATE ROADS COMMISSION:

The Board approved the execution by the State Roads Commission of the following Deeds:

To - Robert J. Stanton and Beryldine Fulk Stanton, wife, land in Garrett County, being the remainder of Lots 11, 12 and 13 as laid down on the plat of Lake View, and the houses located on said lots, the former Wilma S. Calhoun (Garrettland Realty Co.) property, Item 23655, former Erval W. Ream property, Items 23632 and 23651, and the former Vera Ream Mussard property, Items 23631, 23650 and 23654, acquired in connection with improvements of U. S. Route #219, between Thayerville and Deep Creek Bridge, Contract G-271-3-620, for bid of \$3,100.00, with the understanding that houses to the rear portion of the lots will be removed to provide a 30 ft. service road clearance.

Terminal Leasing Corporation, of land in Prince George's County, under R/W Item 2511, Contract P-724-5-315, for the sum of \$600.00

Preston Albert Troupe and Janet Marie Troupe, his wife, of land in Washington County, R/W Item 33531, Contract W-448-1-260, for \$500.00.

And, Deed of Exchange, wherein Esso Standard Oil Company grants and conveys unto the State Roads Commission five parcels of land in Baltimore City, designated B-66-, B-75, and B-77, subject to the conditions set forth, and also grants to the Commission a perpetual easement in parcel of land (Item B-77, Parcel 4) in Baltimore City, and the State Roads Commission conveys to Esso Standard Oil Company a parcel of land in Baltimore City as described in the Deed and entitled Item B-82, being part of the former Molner property acquired for conveyance to Esso to avoid the purchase of relocation of one of its tanks near the northeast corner of Cardiff Avenue and Ponca Street, in connection with the Patapsco Tunnel Project.

STATE TREASURER:

The Board approved the following reports submitted by the State Treasurer, covering the investment of various State funds:--

November 14, 1957 - County Highway Construction Bond-Sinking Fund --

Subscription for \$17,000 United States Treasury Bills, (dated 11/14/57, due 2/13/1958, on a 3.473% basis @ 99.122, less discount of \$1491.26, or a net cost of \$16,850.74.

Collection of \$17,000 United States Treasury Bills, matured Nov. 14, 1957. \$16,849.72 represents the original cost and \$150.28, interest.

November 29, 1957 - State Highway Construction Bond-Sinking Fund --

Collection of \$2,600,000 United States Treasury Bills, matured Nov. 29, 1957. \$2,582,305.55 represents the original cost and \$17,694.45, interest.

Collection of \$900,000 United States Treasury Bills, matured Nov. 29, 1957. \$891,982.00 represents the original cost and \$8,018.00, interest.

November 29, 1957 - County Highway Construction Bond-Second Series-Sinking Fund --

Subscription for \$24,000 United States Treasury Bills (dated 11/29/57), due 2/27/1958 on a 3.160% basis, @ 99.210, less discount of \$189.60 or a net cost of \$23,810.40.

Sale of \$20,000 United States Treasury 3-5/8% Certificates of Indebtedness, due Dec. 1, 1957, at 100.15625, for a total principal of \$20,031.25 and interest of \$221.86.

December 5, 1957 - State Highway Construction Bond-Second Issue-Sinking Fund --

Subscription to \$200,000 United States Treasury Bills (dated 12/5/57) due 3/6/1958 on a 3.105% basis @ 99.215, less discount of \$1,570., or a net cost of \$198,430.00; and to \$800,000 on a 3.06% basis @ 99.2265, less discount of \$6,188.00, or a net cost of \$7983,812.00.

Collection of \$1,000,000 United States Treasury Bills, matured 12/5/1957. \$990,994.00 represents original cost and \$9,006.00, interest.

SUPERINTENDENT OF PUBLIC BUILDINGS AND GROUNDS:

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts in connection with the public buildings in Annapolis:

Budget Program 06.16.00.02-08 --

Webster Waterproofing Co., for repairs to plaster in Senate Offices in the Court of Appeals Building. (13-B)	\$300.00 max.
Webster Waterproofing Co., for Change Order 1 to above contract.(13-C)	313.61

General Construction Loan of 1955-Item 5 --

Henry Adams, Inc., for changes in drawings for part of heating work at State House and Court of Appeals Bldg. Authorized April 8, 1957. (13-D)	580.80
Gardens Blueprint and Photoprint Co., for prints in connection with repairs to Heating System-State House and Court of Appeals Building. (13-E)	30.24

General Construction Loan of 1957-Item 4 --

Simpson Electrical Co., for relocation of underground telephone service conduit to Old Treasury Building, due to improvements to State Circle. (13-A)	78.80 .
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UNIVERSITY OF MARYLAND:

- 1- The Board approved request of the University of Maryland for authority to make payment for the following invoices received from the Board of Control for Southern Regional Education:-

October 16, 1957	Tuskagee	\$3,000.00
September 19, 1957	Meharry Medical	9,000.00
September 19, 1957	Meharry Dental	3,000.00
October 1, 1957	U. of Georgia- Veterinary Med.	30,000.00

Funds for this purpose are available in the budget of the University of Maryland.

- 2- The Secretary advised the Board of receipt of information relative to the following fires which occurred at the University of Maryland:

Nov. 22, 1957 Administration Building, South End, Top Floor.
Nov. 21, 1957 Chemistry Building-North Wing.

- 3- The Secretary advised the Board of settlements agreed upon in connection with the following losses at the University of Maryland:--

March 21, 1957 Maryland State College - Boiler Room	\$350.20
November 22, 1957 Coollege Park - Administration Building	100.00 .

- 4- The Board approved construction items 21, 23 and 24 of the agenda of the Department of Budget and Procurement, covering the following expenditures and contracts for the University of Maryland:

General Construction Loan of 1956 - Item 148	List 69	\$ 23.00
Item 149	List 66	241.00
General Construction Loan of 1957 - Item 150	List 68	1,120.75
	List 77	180.00
	List 81	10,016.70
	List 86	262.64

General Construction Loan of 1957 - Item 150 -

American Office Equipment Co., for files.	5,964.23
Lucas Brothers, Inc., for furniture.	6,244.16 .

- 5- Upon the recommendation of the Department of Public Improvements, the Board approved the transfer of the following funds of the University of Maryland-Crisfield, to the Annuity Bond Fund:--

General Construction Loan of 1953 - Item 175	\$.91¢ .
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(cont.)

(Un. of Md.)

6- Baltimore -

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts by the University of Maryland, for Baltimore, with payment to be made from the funds indicated:

General Construction Loan of 1955-Item 158 --

Piracci Construction Co., Inc., for Change Order 3 to contract approved May 28, 1957. Alterations and Additions to University Hospital. (16-A)	\$ 711.64
Piracci Construction Co., Inc., for Change Order 4 to above contract. (16-B)	87.44

General Construction Loan of 1956-Item 160 --

United Clay & Supply Corporation, for air conditioning areas in new Pharmacy Building. Fee-Wm. F. Stone, Jr. (5 & 16-D)	5,974.00
Baltimore Contractors, Inc., for Change Order 8 to contract approved Aug. 6, 1956. Construction of Pharmacy Bldg. Fee-Wm. F. Stone, Jr., (16-C)	977.40 .

7- College Park -

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts by the University of Maryland, for College Park, with payment to be made from the funds indicated:

General Construction Loan of 1953-Item 169 --

Kidwell and Kidwell, Inc., for Change Order 1 to contract approved Aug. 19, 1957. Remodeling Old Gymnasium for a Dormitory. (15-B)	\$1,025.00
Frank M. Ewing Co., Inc., for Change Order 1 to contract approved Nov. 4, 1957. (15-C)	211.05
Frank M. Ewing Co., Inc., for Change Order 2 to above contract. (15-D)	213.96
Fabricators Steel Corp., for Change Order 4 to contract approved Feb. 11, 1957. Remodeling Old Gymnasium. (15-E)	169.00

General Construction Loan of 1955-Item 149 --

U. S. Bronze Sing Co., Inc., for State's portion of cost of bronze tablet for the new Library. (15-A & 53-B)	73.00
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General Construction Loan of 1956-Item 149 --

Payroll #22, for fire protection work. (15-H)	134.00
Payroll #109, for fire protection. (15-I)	147.40
Payroll #115, for fire proection. (15-I)	107.20
Payroll #129. (15-J)	134.00
Payroll #139. (15-J)	177.60
Payroll #144. (15-J)	222.00

General Construction Loan of 1957 -

Item 147-Baltimore Electric Blue Print Co., for prints in connection with:-		
Worcester Hall Dormitory)	73.80
Dorchester Hall Dormitory)	69.12
Worcester Hall Dormitory) agenda	49.20
Worcester Hall Dormitory) item	36. 90
Dorchester Hall Dormitory) 15-F, and	46.08
Dorchester Hall Dormitory) 53-C.	40.32
Baltimore Electric Blueprint Co., for prints of Dorchester and Worcester Halls. (15-G)		40.32
Dorset Contracting Co., Inc., for construction of Dorchester Hall. Fee-Johannes & Murray. (item 9-C)		\$ 468,200.00
Hill and Kimmel, Inc., for construction of Worcester Hall. Fee-Ted Englehardt. (item 9-D)		424,181.00
Item 148-Benson-Joyce Construction Co., for construction of Frederick Hall Addition. Fee-Walton & Madden. (9-B)		116,987.00
Gardens Blue Print and Photo-Print Co., for prints in connection with Cecil and Frederick Halls. (15-K)	(34.22
	(66.24
	(112.72
	(90.30 .

(cont.)

(Un. of Md.)

8- College Park -

The Board approved the recommendations made by the Department of Public Improvements in agenda Items 9-A and 53-A -- Cecil Hall, as follows:

"Approval is requested for award of contract in the amount of \$250,000.00 to the low bidder, Merando, Inc. by acceptance of the Base Bid only (for construction of Cecil Hall Dormitory). Alternates 1, 2, 3, 4 and 5 are rejected. Funds are available in Item 148-General Construction Loan of 1957 (Construction of Two Men's Dormitories to Accommodate at least 160 Students). Fee is applicable to Walton and Madden.

"In connection with the recommendation for contract award on Cecil Hall, Merando, Inc., low bidder, has advised this department that due to a mathematical error they omitted the sum of \$50,400.00 in connection with their bid and that the bid for Cecil Hall should be \$300,400.00 instead of \$250,000.00. Their statement that a mathematical error has been made has not been substantiated by them, and until it is substantiated, contingent approval is requested as indicated above. If Merando can, in fact, substantiate this error, such will be reported to the Board of Public Works. In case it is determined by the Board that this proposed award be voided, it is entirely possible that details may be worked out for construction of the building by the University of Maryland Maintenance and Construction forces. If such is the case, figures will be presented to the Board to show the building can be constructed within money available by University Maintenance forces, and request will be made then for appropriate action pertaining to disposition of Bid Bond put up by Merando, Inc. with their bid."

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"Item 9 of the current Agenda included submissions recommending contract awards for Construction of Frederick, Dorchester and Worcester Halls (dormitories) at College Park. The submission also included a report of the receipt of bids on Cecil Hall and the statement that the low bidder on Cecil Hall, Merando, Inc., had advised that a mathematical error had been made in the sum of \$50,400. This would have made the correct amount of his low bid \$300,400 instead of \$250,000 as submitted. Subsequent to preparation of Item 9, substantiating information in connection with this error has been submitted and has been examined and discussed by representatives of the University of Maryland and the Department of Public Improvements. It has also been discussed with representatives of the Attorney General's Office. The conclusions of all parties concerned are to the effect that the mistake must be allowed and authorization given for the withdrawal of the bid by Merando. This would make the quotation of the second bidder, Charles H. Riddle Co., \$300,291 Base Bid, as the legitimate low bid. However, since this amount is in excess of the funds earmarked for this particular project, the scope of work has been reviewed by the University, and Riddle requested to submit a quotation embracing acceptance of certain Alternates, and to submit quotations on new Alternates, modifying some of the proposed items. A submission of a quotation by Riddle on the modified basis resulted in a quotation of approximately \$282,000. This price is still in excess of the funds earmarked for the work. As the result, the University, with the concurrence of Department of Public Improvements, has solicited various bids directly from subcontractors and has put together the job costs in their entirety on the basis of using the low subcontract quotations, with the University construction personnel acting in the guise of a general contractor. A breakdown of bids solicited would result in contract awards of approximately \$252,000. This sum is within the appropriation available and earmarked for the project: and accordingly, it is recommended that the University be allowed to proceed with full and final development of the sub-bids and the job be allowed to proceed on this basis. The individual sub-bids, when finally worked out, will be reported for clearances on contract awards. This matter was submitted to the Board of Public Works verbally at its meeting on December 16, 1957, and approved at that time as to procedure."

WATER POLLUTION CONTROL COMMISSION:

The Secretary brought to the attention of the Board a request, dated November 19, 1957, from the Water Pollution Control Commission for an advance of \$10,000.00 to be used for furniture and facilities for the Commission's new laboratory in the new Annapolis State Office Building, with the understanding that repayment would be made from the Commission's 1959 Budget.

The Board was not able to take action on this request at this time and requested the Secretary to hold this matter for future consideration.

WESTERN MARYLAND STATE HOSPITAL:

- 1- The Secretary brought to the attention of the Board a letter received by Governor McKeldin under date of November 11, 1957, from Mr. Paul Berman concerning Mr. Bernard Evander, architect, and his claim in connection with services and expenses relative to the Western Maryland State Hospital (the State Chronic Disease Hospital at Hagerstown).

The Board felt that in view of the action previously taken on Mr. Evander's claim for compensation in connection with this project, that it was not in order to re-open the question at this time. The action previously taken was under date of November 9, 1954.

- 2- The Board approved construction items 4 and 25 of the agenda of the Department of Budget and Procurement, covering the following expenditures and contracts for the Western Maryland State Hospital:

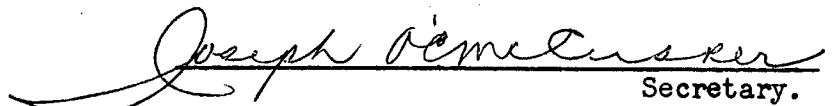
General Construction Loan of 1952 - Item 23A	List 113	\$6,882.70
	List 114	8,601.43
	List 116	2,584.85
	List 117	3,714.64
	List 119	6,014.14
	List 120	6,139.43
General Construction Loan of 1955 - Item 48	List 18	674.57
	List 21	2,571.13
General Construction Loan of 1952 - Item 23A -- Maidstone, Inc., for furnishings.		5,502.71 .

- 3- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for Western Maryland Chronic Disease Hospital, with payment to be made from the funds indicated:

General Construction Loan of 1952-Item 23 --		
Herbert M. Wood, Field Engineer I, for salary from Dec. 25, 1957 through June 24, 1958. Authorized Sept. 16, 1957. (29-A)		\$2,496.00
Social Security, on salary for Mr. Wood as shown above. (29-A)		56.16
The Danzer Metal Works Co., for locks for cabinets at Nurses' Stations and the drug storage. (29-B)		440.00
C. William Hetzer, Inc., for Change Order 1 to contract approved Aug. 19, 1957. Employees' Housing. Fee - Tyler, Ketcham & Myers, and Chapman & Lefler. (29-C)		3,805.26 .

ADJOURNMENT:

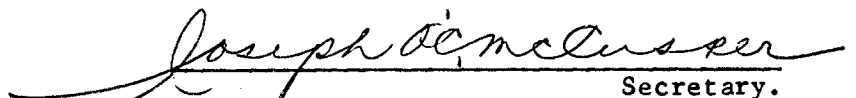
There being no further business, the meeting was adjourned.


Secretary.

DEPARTMENT OF RESEARCH & EDUCATION:

In connection with the item of \$1,000.00 for the Department of Research and Education on page 288 of these Minutes, the State Comptroller's Office has advised that the Bonds have not been issued in this case. The general books of the State will, therefore, record a cancellation of the following appropriation instead of a reversion or transfer to the Annuity Bond Fund account:

General Construction Loan of 1955 - Item 45	\$1,000.00 .
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Secretary.

